

KAREN KRIEGER  
DIRECTOR

**SALT LAKE CITY CORPORATION**  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT  
SALT LAKE CITY ARTS COUNCIL

RALPH BECKER  
MAYOR

ERIC D. SHAW  
DEPARTMENT DIRECTOR

**BOARD MEETING MINUTES**  
**October 9, 2013**  
**Art Barn in Reservoir Park**

**PRESENT:**

Cannon Tarbet	Michael Braxton
Kerri Hopkins	Eva Rinaldi
Kara Glaubitz	Matt Allred
Linda Hunt	Richard Jaramillo
John McCarthy	Megan Hallet
Helen Peters	Whitney Hyans
Chad Whittaker	

**Staff Members**

Karen Krieger, Executive Director  
Kelsey Moon, Assistant Director  
Roni Thomas, Public Art Program Manager  
Casey Jarman, Program Director  
Kandace Steadman, Visual Arts Program Manager  
Michelle Madsen, Office Facilitator

**EXCUSED:**

Mike Colby
John Johnson

**I. Call to Order/Approval of the Minutes**

Mr. Cannon Tarbet called the meeting to order at 5:30 pm.

Ms. Helen Peters moved that the minutes from the September 11, 2013 meeting be approved. The motion was seconded by Mr. John McCarthy and passed unanimously.

**II. Executive Committee**

All board members and staff introduced themselves. Ms. Kara Glaubitz was welcomed back to the board after her time hiking the Pacific Trail.

Ms. Karen Krieger reported that there are currently only two members on the Executive Committee because of recent board retirements. The committee is in need of three more members who are also officers of the organization. Ms. Krieger reviewed the titles and duties of each board officer position as described by the Council's bylaws. Nominations were made for each office and three new members were elected to fill the positions. Matt Allred was elected Vice-Chair, Kerri Hopkins was elected Secretary and Richard Jaramillo was elected Treasurer.

### **III. Budget Update/Director's Report**

Ms. Krieger reviewed the board's fiduciary responsibilities and the role of the Finance Committee. Ms. Krieger presented an overview of the Arts Council budget in which all income and expenses were reviewed. She also presented a budget to actual report for the fiscal year to date.

### **IV. Committee Reports**

Mr. Tarbet noted that, as the Treasurer, Mr. Jaramillo is also the chair of the Finance Committee. He mentioned that Mr. John Johnson is also on that committee and that there needs to be one more member. Ms. Kara Glaubitz volunteered to serve on the Finance Committee.

Ms. Kelsey Ellis presented information about the Grants Committee and stated that the committee is in need of at least one member. Megan Hallett and Chad Whittaker volunteered to serve on the Grants Committee.

### **V. Staff Reports**

Ms. Roni Thomas stated that Ms. Helen Peters is now on the Design Board. She also said that the UPAC public art project is in the initial stages with a budget of \$784,000. The Center is expected to open to the public in March 2016. Ms. Thomas stated that the Glendale Library public art budget is \$160,000 and that there are two artists involved in the project. She also reported that the Marmalade Branch Library will be another public art project with a budget of \$90,000. The fourth series of the Flying Objects project will be funded by the RDA. The call for artists will go out in December 2013 with the selection taking place in March 2014.

Mr. Casey Jarman provided an in-depth review of the 2013 Twilight Concert Series. There were nine concerts this year that went from July 18 through September 5. The largest crowd in attendance was about 41,000 for Kid Cudi and the smallest crowd was about 10,500 for Grizzly Bear. Ticket sales were \$70,000 more than projected which was partly due to passing the surcharge onto the patrons. Mr. Jarman stated that our total cash sponsorships were below projections and that expenses were as expected and that overall it was a successful season.

Ms. Kandace Steadman announced the opening of the current gallery exhibit and the addition of artist gallery talks. The Holiday Craft Show is coming up and a soft opening is tentatively scheduled for December 5.

Ms. Michelle Madsen reported that she has been finalizing all Twilight Concert Series numbers and checking that all entries are correct in QuickBooks. She stated that she is also working the auditor's on the FY13 financial audit.

Ms. Kelsey Ellis reported that at the beginning of October the newsletter was finalized and sent out. In addition, most of the arts grants first payment checks have been mailed. Ms. Ellis has completed the Arts Council's annual report for FY13 and a copy of the report is online. Deanne Coles Christensen has been hired as our new gallery assistant. She will help with setting up for events, hosting events, and some cleaning and organizing of the building. Ms. Ellis stated that she and Ms. Steadman have worked together in creating an artist workshop series and the first workshop took place on September 21. The next workshop will take place on November 16. Ms. Thomas and the public art representatives from the state and County will be doing a workshop on March 1 related to public art presentations.

Ms. Karen Krieger announced that the memorial piece for Ella Knight has been completed by Dan Cummings with a mounting system created by Dave Starks and will be installed in the next month or so. The glass piece was created in collaboration with Nancy Starks. The memorial piece for Kim Duffin will be completed and installed by November first. Ms. Krieger reminded the board that if anyone would like tickets to attend upcoming events to please contact Ms. Madsen.

**VI. Arts Events Discussion/ Coming Events** No discussion

**VII. Public Comment** None

**VIII. Other Business/Adjourn**

The meeting adjourned at 7:00 p.m.